

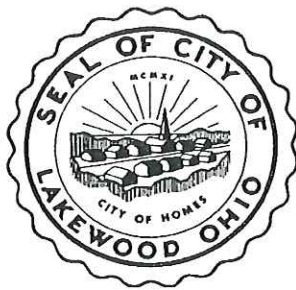
AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Monday, June 4, 2018 2:30 PM

Action	Description	Reference No.
1. Renew – Refuse & Recycling Collection – Condominiums		BC-18-161
2. Award – Roll-off Box for Construction Debris	<i>- tentative -</i>	BC-18-162
3. Renew – Life Insurance Coverage		BC-18-163
4. Renew – Professional Svs Contract – Re: Employee Assistance Program		BC-18-164
5. Award – IBM Cloud Mobile Device Software/Management		BC-18-165
6. Award – Cell Phone & Mobile Data Computer Equipment Cellular Services - Fire & Police		BC-18-166
7. Award – Professional Svs Contract – Re: Preliminary Design of Summit Ave Outfalls		BC-18-167
8. Amend – Professional Svs Contract – Re: Wagar Park Construction Design		BC-18-168
9. Amend – Professional Svs Contract – Re: Legal Services		BC-18-169

***Next Meeting is Monday,
June 18, 2018; 2:30 PM***

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-161

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Refuse and Recycling Collection - Condominiums

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works - Division of Refuse, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Waste Management of Ohio, Inc. in an amount not to exceed \$105,000 to provide Refuse & Recycling Collection Services at specific condominiums in the City of Lakewood. This is the second of (3) additional one-year renewal options available to the City, contract effective July 1, 2018 through June 30, 2019.

Waste Management of Ohio, Inc. submitted the lowest and best responsive and responsible bid for Refuse & Recycling Collection Services at the Condominiums specified in Bid No. 16-016R.

Contracting Authority:	Ordinance 43-17 \$105,000
Contracting Balance:	\$62,146 / (\$42,854)
Funding:	General Fund
Account Distribution:	101-3040-433-39-03 \$125,000
Account Balance:	\$66,018 / (\$38,982)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c <u>X</u>
Object Code:	Contractual Service – Refuse Hauling
Commodity Code:	910-071
Bid Reference:	Bid No. 16-016 Re-Bid

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: May 30, 2018, 2017
TO: Joe Beno, Director, Public Works
FROM: Glen Bleich, Division Manager, Division of
Refuse and Recycling
RE: Refuse Collection - Condominiums
CC: Kim Smith

I recommend that we renew the Bid #16-016 "Refuse Collection – Condominiums".

Waste Management Ohio, Inc. was awarded the contract in 2012 and has been providing refuse collection for 13 condominiums.

They have maintained outstanding service.

BID FOR: REFUSE & RECYCLING COLLECTION –
CONDOMINIUMS

BID NUMBER: 16-016 Re-Bid

BID DATE: WEDNESDAY, JUNE 15, 2016 10:00 AM

NAME OF BIDDING FIRM: WASTE MANAGEMENT OF OHIO, INC.

ADDRESS: 6705 Richmond Rd

Glenwillow

CITY

OH

STATE

44139

ZIP

PHONE NUMBER: 866 797-9018

FAX NUMBER: (614) 835 3525

EMAIL ADDRESS: VCRAWFORD@WM.COM

BY: 

SIGNATURE

NAME: TED STRENKOWSKI

PRINTED

TITLE: DISTRICT MANAGER

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE,
MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES,
CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

SEE NEXT PAGE

Annual Fees for Refuse Collection

	Contract Year 1	Contract Year 2	Contract Year 3	Contract Year 4
Begin Date:	08-01-2016	08-01-2017	08-01-2018	08-01-2019
End Date:	07-31-2017	07-31-2018	07-31-2019	07-31-2020
Berkshire	<u>3,807.63</u>	<u>3,883.78</u>	<u>3,961.46</u>	<u>4,040.69</u>
Carlyle	<u>11,779.85</u>	<u>12,015.45</u>	<u>12,255.76</u>	<u>12,500.87</u>
Coral Rock	<u>951.91</u>	<u>970.95</u>	<u>990.36</u>	<u>1,010.17</u>
Edgewater Towers	<u>8,091.21</u>	<u>8,253.04</u>	<u>8,418.10</u>	<u>8,586.46</u>
Envoy	<u>2,855.72</u>	<u>2,912.84</u>	<u>2,971.09</u>	<u>3,030.51</u>
Hilliard House	<u>713.93</u>	<u>728.21</u>	<u>742.77</u>	<u>757.63</u>
Kirtland House	<u>2,141.79</u>	<u>2,184.63</u>	<u>2,228.32</u>	<u>2,272.39</u>
Lake House	<u>7,139.30</u>	<u>7,282.09</u>	<u>7,427.73</u>	<u>7,576.29</u>
Marine Towers East	<u>2,855.72</u>	<u>2,912.84</u>	<u>2,971.09</u>	<u>3,030.51</u>
Meridian	<u>6,663.35</u>	<u>6,796.62</u>	<u>6,932.55</u>	<u>7,071.20</u>
Waterford	<u>9,281.10</u>	<u>9,466.72</u>	<u>9,656.05</u>	<u>9,849.17</u>
Waverly House	<u>2,855.72</u>	<u>2,912.84</u>	<u>2,971.09</u>	<u>3,030.51</u>
Winton Place	<u>7,853.23</u>	<u>8,010.30</u>	<u>8,170.51</u>	<u>8,333.92</u>

Yearly Total: 66,990.47 68,330.28 69,696.88 71,090.82

BY: _____

SIGNATURE

DATE: 6-7-16

NAME: TED STANKOWSKI

PRINTED

BID NO. 16-016 Re-Bid

May 31, 2018 9:01:31 AM EDT

File Edit Commands Help

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101-3040-433 39-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Refuse Hauling

Fiscal year: 2018

Budget: 125,000.00

Committed: 58,982.09

Balance: 66,017.91

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	11,287.73	11,287.73
Q 02 February	18,579.22	29,866.95
Q 03 March	3,285.00	33,151.95
Q 04 April	25,830.14	58,982.09
Q 05 May	.00	58,982.09

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

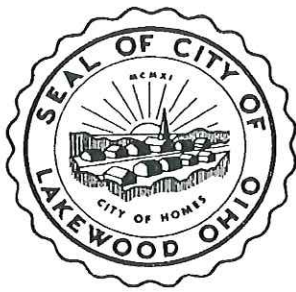
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	125,000.00
Department	30	Public Works	Revised Budget	.00
Division	40	Refuse and Recycling	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	58,982.09
Sub activity	3	Sanitation	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	.00
Object	03	Refuse Hauling	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-162

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107


Subject: Award Contract – Roll-off Box for Construction Debris

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Refuse, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to _____ in an amount not to exceed \$65,000 for the Disposal of Construction Debris as outlined in RFP No. 18-007. Contract effective June 1, 2018 through May 31, 2019 and includes (4) additional one-year renewal options.

_____ submitted the lowest and best response to the RFP issued for the services required.

Contracting Ordinance	Ordinance 43-17 \$65,000
Contracting Authority	\$29,385 / (\$35,615)
Funding:	General Fund
Account Distribution:	101-3040-433-39-03 \$125,000
Account Balance:	(\$38,982) / (\$103,982)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services / Refuse Hauling
Commodity Code:	910-071
Bid Reference:	RFP 18-007


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



CITY OF LAKEWOOD, OHIO
Roll-Off Box for Construction Debris

Bid Opening: May 16, 2018
 10:00 AM

BIDDER		Cost/Pick-Up	Cost/Haul	Disposal Fee/Yard	NCA
Kurtz Bros	Year 1	465.00	225.00	\$7/yd.	✓
	Year 2	550.00	250.00	\$7.50/yd	
22' x 8' x 8 1/2'h	Year 3	595.00	275.00	\$8 yd	
	Year 4				
	Year 5				
Rumpke	Year 1	included	176.00	\$8/yd.	✓
	Year 2		181.28	\$8.24/yd	
22.6' x 8' x 7'H	Year 3		186.72	\$8.49/yd	
*	Year 4		192.32	\$8.75/yd	
	Year 5	↓	198.09	\$9.01/yd	
Pete & Pete	Year 1	N/A	200.00	\$30/ton	✓
	Year 2	↓	210.00	\$33/ton	
22' x 8' x 7 1/2'H	Year 3	↓	220.00	\$36/ton	
	Year 4	↓	230.00	\$39/ton	
*	Year 5	↓	240.00	\$42/ton	

* additional fee for contaminated loads
 (Please review bids)

From: Debbie Maher [mailto:DebbieM@kurtz-bros.com]

Sent: Friday, May 25, 2018 8:30 AM

To: Smith, Kim

Subject: RE: CONTAINER BID

Hi Kim,

I want to be sure that the way I filled out the bid that it wasn't misinterpreted. The column on the left is the total charged. It's the total of the second & third columns.

Debbie

Jun 1, 2018 8:45:42 AM EDT

File Edit Commands Help

101-3040-433 39-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Account information

Contractual Services / Refuse Hauling

Fiscal year: 2018 Dr

Budget: 125,000.00

Committed: 63,563.74

Balance: 61,436.26

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	11,287.73	11,287.73
Q 02 February	18,579.22	29,866.95
Q 03 March	3,285.00	33,151.95
Q 04 April	25,830.14	58,982.09
Q 05 May	4,581.65	63,563.74

Encumbrances

PO #	Vendor	Balance
------	--------	---------

Segment/Balance Details

Fund	101	General Fund
Department	30	Public Works
Division	40	Refuse and Recycling
Activity basic	43	Streets and Highways
Sub activity	3	Sanitation

Project Data

Project Entry Optional

Payment Information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Original Budget

Revised Budget

Current expenditures

YTD expenditures

Unposted expenditures

125,000.00

.00

4,581.65

58,982.09

.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-1__

June 4, 2018

City of Lakewood, Ohio 44107

Subject: Renew Contract - Life Insurance Coverage

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Minnesota Life Insurance Company (Ochs) for Employee Life Insurance Coverage. Life Insurance Coverage shall be provided at a rate of \$.070 per thousand dollars for Basic Active Life and a rate of \$.03 per thousand dollars for Basic Active AD&D benefits. Contract award will not exceed \$20,000 annually. This is the first of two (2) additional one-year renewal options available to the City at the above fixed rate effective July 1, 2018 through June 30, 2019.

Minnesota Life Insurance Co. (Ochs) was selected based on their response to RFP 17-005.

Contracting Authority:	Ordinance 43-17 \$20,000
Contracting Balance:	\$13,601 / (\$6,399)
Funding:	Various Funds
Account Distribution:	xxx-xxxx-xxx-20-05
Contract Approved by Law:	Yes ____ / No ____ / PO <u>X</u> / c/c ____
Object Code:	Life Insurance
Commodity Code:	953-063
Bid Reference:	RFP 17-005

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, SPHR
Director of Human Resources

May 17, 2018

Board of Control:

Please accept this letter as a request to renew the city's contract with Minnesota Life (Ochs) for Life Insurance Services to the City of Lakewood. The price per \$1,000 of coverage on the basic life remains unchanged at \$0.07. This is the first of 2 one-year renewals.

Thank for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Jean M. Yousefi".

Jean M. Yousefi
Director of Human Resources

Ochs, Inc.
A Securian Company
400 Robert Street North, Suite 1880
St. Paul, MN 55101-7734
651-665-3789 • 1-800-392-7295
ochs@ochsinc.com • www.ochsinc.com



June 14, 2017

The City of Lakewood
Division of Purchasing
12650 Detroit Ave.
Lakewood, Ohio 44107

Re: RFP for City of Lakewood

Ochs knows that employee benefits are valuable to employers and strives to bring clients the best-in-class insurance carriers and products. We are pleased to present our Life and AD&D insurance proposal, underwritten by Minnesota Life Insurance Company, an affiliate of Securian Financial Group, Inc.

As a member of The Municipal Pool®, your group receives competitive rates, better rate stability and an enriched plan design. What started out as two municipal groups has grown to include over 470 public entities with more than 134,000 eligible employees.

Proposal financial savings offered

\$1,890 estimated total annual premium savings

- Basic Life – 26% reduction to current rates

Plan enhancements offered – see the Plan Enhancements page for a complete list and details

- Increased supplemental life guarantee issue for employee
- Increased supplemental life maximum and guarantee issue amount for child
- Enhanced AD&D for basic life and supplemental employee and spouse life

Please read on to see how we continue to combine **competitive solutions to meet your group insurance needs.**

Thank you for your consideration. If you have any questions, please contact me at:
nmurphy@ochsinc.com or 1-800-392-7295.

Sincerely,

A handwritten signature in black ink that reads "Nicki Murphy". The signature is fluid and cursive, with a long horizontal flourish extending from the bottom of the name.

Nicki Murphy, Client Service Specialist
Ochs, Inc.



PLAN ENHANCEMENTS

As your incumbent carrier, we know how valuable employee benefits are to you and your employees. In support of this, we have committed to matching your current plan exactly. In addition to matching the current plan design, we have identified several plan enhancements to enrich your life insurance program. We offer the enhancements at no additional cost beyond the premium paid. You have the flexibility to choose any, or all, of the following enhancements:

Increased Supplemental Life Guarantee Issue for Employee

We propose increasing the supplemental life guarantee issue from \$100,000 to \$200,000 for newly eligible employees to help keep pace with increasing salaries and insurance needs.

Increased Supplemental Life Maximum for Child

We proposed increasing the supplemental life maximum and guarantee issue from \$10,000 to \$15,000.

First Eligible Newborn Child Benefit

Our proposal includes a benefit to be paid if an employee's first eligible newborn child dies within 31 days of birth but prior to the employee enrolling for child life coverage.

Enhanced Accidental Death and Dismemberment (AD&D)

We are offering an enhanced AD&D loss schedule for basic life, employee supplemental life, and spouse life that includes additional benefits. Please see Exhibit A for more details.

Exhibit A

Benefit	Matches life amount for death with benefit schedule for dismemberment; includes the following additional benefits: <ul style="list-style-type: none"> Airbag - Lesser of 10% or \$10,000 Seatbelt - Lesser of 20% or \$20,000 	
AD&D Dismemberment Schedule of Benefits (member is defined as hand, foot, or eye)	Loss	Benefit
	Life	100%
	Two or more members	100%
	Quadriplegia	100%
	Speech and hearing	100%

	Paraplegia	75%
	One member	50%
	Speech	50%
	Hearing	50%
	Hemiplegia	50%
	Thumb & index finger of same hand	25%

Year 1 Employee- Non-Contributory Plan With Premium Waiver

Class 1- All City Employees

	\$25,000 Life	Employee	Monthly
Cost per Thousand	Coverage Cost	Census	Plan Cost
\$.07 / \$1,000 / month	\$1.75 / \$25,000 / month # 252		\$ 441.00 / month

Class 2- Police, Fire and Paramedics

	\$125,000 AD&D	Employee	Monthly
Cost per Thousand	Police: \$175,000 AD&D Coverage Cost	Census	Plan Cost
	\$3.75 / \$125,000 / month		
\$.03 / \$1,000 / month	\$5.25 / \$175,000 / month # 180		\$ 816.00 / month

Year 2 Employee- Non-Contributory Plan With Premium Waiver

Class 1- All City Employees

	\$25,000 Life	Employee	Monthly
Cost per Thousand	Coverage Cost	Census	Plan Cost
\$.07 / \$1,000 / month	\$ 1.75 / \$25,000 / month # 252		\$ 441.00 / month

Class 2- Police, Fire and Paramedics

	\$125,000 AD&D	Employee	Monthly
Cost per Thousand	Police: \$175,000 AD&D Coverage Cost	Census	Plan Cost
	\$3.75 / \$125,000 / month		
\$.03 / \$1,000 / month	\$5.25 / \$175,000 / month # 180		\$ 816.00 / month

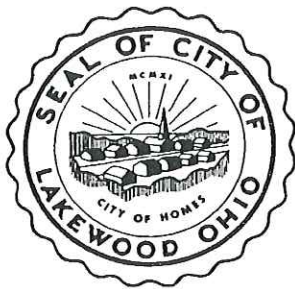
Year 3 Employee- Non-Contributory Plan With Premium Waiver

Class 1- All City Employees

	\$25,000 Life	Employee	Monthly
Cost per Thousand	Coverage Cost	Census	Plan Cost
\$.07 / \$1,000 / month	\$1.75 / \$25,000 / month # 252		\$ 441.00 / month

Class 2- Police, Fire and Paramedics

	\$125,000 AD&D	Employee	Monthly
Cost per Thousand	Police: \$175,000 AD&D Coverage Cost	Census	Plan Cost
	\$3.75 / \$125,000 / month		
\$.03 / \$1,000 / month	\$5.25 / \$175,000 / month # 180		\$ 816.00 / month



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-164

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

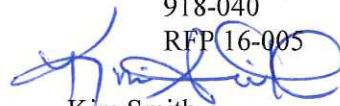
Subject: Renew Contract – Professional Service Contract – Re: Employee Assistance Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Division of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with ease@work, a Division of the Centers for Families & Children in an amount not to exceed \$12,000 to provide an Employee Assistance Program to city employees. ease@work, a Division of the Centers for Families & Children program will provide confidential diagnostic and referral services to City employees who need assistance with personal problems, which can affect job performance. This is the final of (2) additional one-year renewal options, effective July 1, 2018 through June 30, 2019.

ease@work, a Division of the Centers for Families & Children submitted the best responsive and responsible proposal for this Professional Service as outlined in RFP No. 16-005.

Contracting Authority:	Ordinance 43-17 \$15,000
Contracting Balance:	\$9,656 / (\$2,344)
Funding:	Hospitalization Fund
Account Distribution:	600-5099-419-30-02 \$85,000
Account Balance:	\$47,994 / \$35,994
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Professional Services / Management Consulting
Commodity Code:	918-040
Bid Reference:	RFP 16-005


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno, PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, SPHR
Director of Human Resources

May 17, 2018

Board of Control:

Please allow this request for a renewal of the contract for employee assistance program services by ease@work. This is the second of 2 renewals available and the price remains the same at \$21.00/per employee per year. Due to fluctuating employee counts this cost equates to \$11,000 - \$12,000/per year.

Thank you.

Sincerely,

Jean M. Yousefi
Director of Human Resources

**CITY OF LAKEWOOD
REQUEST FOR PROPOSAL**

**EMPLOYEE ASSISTANCE PROGRAM
RFP No. 16-005**

1st Year; July 1, 2016 through June 30, 2017 \$ 10,836

2nd Year; July 1, 2017 through June 30, 2018 \$ 10,836
(1st year option)

3rd Year; July 1, 2018 through June 30, 2019 \$ 10,836
(2nd year option)

A committee consisting of the Human Resources Department and the Finance Department will review the responses to this RFP and assign a numerical valuation to each of the seven items identified in the RFP. A meeting will be held to review and discuss the values assigned to each responder. A selection may be made after the evaluation meeting, or the top rated responders may be called in for a verbal presentation.

The City reserves the right to negotiate with the responders to modify the services or costs submitted prior to award of contract.

PROPOSAL SUBMISSION

One (1) original and one (1) copy of the proposal shall be received no later than **5:00 PM Tuesday, June 7, 2016** by:

City of Lakewood
Division of Purchasing
12650 Detroit Ave.
Lakewood, OH 44107

Proposals or unsolicited amendments to proposals arriving after that time will not be accepted.

All proposals shall be clearly marked on the outside of the envelope "RFP No. 16-005; Employee Assistance Program". Include with your proposal the forms and affidavits included with this RFP.

Pricing Proposal

ease@work Scope of Services	<u>Cost:</u> \$1.75/pepm (per employee, per month)
<p><u>Short-Term Assessment and Referral Services:</u> <i>Full service core technology Employee Assistance Program (EAP) providing assessment, referral, and problem focused counseling sessions for employees and their family members to help identify problems and develop a plan for resolution.</i></p> <ul style="list-style-type: none"> ▪ Centralized intake assessment and screening ▪ Assessment, referral and short-term problem resolution for mental health concerns including, but not limited to: <ul style="list-style-type: none"> ○ Alcohol & Drug Abuse ○ Coworker Conflict ○ Depression and Anxiety and Stress ○ Domestic Violence ○ Relationship Issues ○ Grief Counseling ○ Marital Relationships ▪ 24-hour counselor availability for crises. ▪ Referrals to community resources and follow-up ▪ In-person, telephonic, and virtual (online) counseling/assessment sessions <p><i>Each eligible program participant and each eligible dependent has access to up to three (3) in-person counseling sessions per issue.</i></p>	<u>Included</u>
<p><u>Management Consultation:</u> <i>A confidential telephonic consultation between management and a licensed clinician that can address a variety of challenging situations in the workplace affecting one or more employees.</i></p> <ul style="list-style-type: none"> ▪ Unlimited access to a credentialed, independently-licensed counselor specializing in management of workplace behavior and performance issues. ▪ Common topics for consultation include reasonable suspicion, preparation for difficult conversations, employee attitude, among others 	<u>Included</u>

<p><u>Management Referrals:</u> <i>Referral of employee clients for assistance with performance-based issues for diagnosis, treatment, and assistance, plus case monitoring and follow-up services. This process includes:</i></p> <ul style="list-style-type: none"> ▪ Release of information enabling limited communication about the employee to the referring manager, supervisor or HR rep. ▪ Employee assessment. ▪ Counseling sessions (not limited by per-issue limit for voluntary referrals) ▪ Supervisor or human resources consultation and feedback with Clinical Liaison. ▪ Referral linkage to services or programs. ▪ Compliance monitoring and reporting. ▪ Return-to-work assessment. 	<p style="text-align: center;"><u>Included</u></p>
<p><u>Return to Work Consultations:</u> <i>Assistance for Client regarding employee's assessment and determination of an employee's Fitness for Duty.</i></p> <ul style="list-style-type: none"> ▪ Obtain and review documentation regarding recent work-related behaviors and performance concerns. ▪ Assess current workplace issues with manager/supervisor. ▪ Return to work coordination. ▪ Monitor and report employee's compliance with <ul style="list-style-type: none"> ○ Fitness for Duty examination/evaluation recommendations, ○ Short-term Disability recommendations, ○ FMLA recommendations. 	<p style="text-align: center;"><u>Included</u></p>
<p><u>Critical Incident Response:</u> <i>Deployment of personnel during traumatic or life-threatening events at the workplace.</i></p> <ul style="list-style-type: none"> ▪ Consultation when traumatic incident occurs. ▪ Onsite services including professional consultation for human resources and other staff and individual or group counseling sessions for employees. ▪ Follow up consultation. ▪ Materials/information for participants. 	<p style="text-align: center;"><u>Included</u> <i>Any service requiring on-site counseling is \$280.00 per hour.</i></p>

<p><u>Work / Life Services:</u> <i>Information and resources to increase productivity and decrease turnover by improving employee work / life integration.</i></p> <ul style="list-style-type: none"> ▪ <u>Legal consultation</u> with attorney: 30 minutes telephonic; 30 minutes in-person, per issue/year. ▪ <u>Financial consultation</u> with financial professionals: unlimited telephonic assistance. ▪ Online legal and financial information and resources. ▪ <u>Childcare Resource and Referral</u> including unlimited telephone consultations with a Child Care Specialist, customized provider recruitment and follow up. ▪ <u>"Class Act" resource</u> and coaching program for support of employees with school aged children. Assistance and advocacy for special needs children. ▪ <u>Elder Care Resource and Referral</u> including unlimited telephone consultations with an Elder Care Specialist. ▪ <u>Retirement Coaching</u> for employees preparing for retirement – three (3) sessions/year. 	<p style="text-align: center;"><u>Included</u></p>
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<p><u>Work/Life Website</u></p> <ul style="list-style-type: none"> ▪ A comprehensive member-only website with easy-to-access content. ▪ Explanation of ease@work employee services with information on scheduling via telephone or secure e-mail. ▪ Information and links on a variety of mental health topics. ▪ Access to an extensive database of legal articles and links. ▪ Access to an extensive database of financial articles, links and calculators ▪ Child Care and Eldercare provider database search. ▪ Supervisors and Managers unique login with information on management referrals, consultations, CISM, drug free workplace training, seminars, and organizational development. ▪ Core work/life content on 6 areas including: <ul style="list-style-type: none"> ○ Parenting –child care and parenting, ○ Aging – older adults and elder caregiving, ○ Balancing – family, relationships and personal growth, ○ Wellness – wellness and healthful living for all ages, ○ Working – career development and workplace issues, ○ Living – everyday life and convenience, ○ Legal/Financial – articles, downloadable forms, and more ○ Web-based training including skill builders with printable certificates and a variety of assessments, articles, audio and video presentations. ▪ Monthly live webinars and a large database of recorded webinar content ▪ Savings Center offers savings from 25% - 70% with membership in Corporate Perks. ▪ Pet Care Locator, Relocation Center, Tax Center and much more. 	<p style="text-align: center;"><u>Included</u></p>
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<p><u>Ask the Coach (Part of the Ask the Expert Series):</u> <i>Individual coaching addresses a variety of health related issues that may be impacting employee productivity and engagement. Services can positively affect healthcare costs by improving employee wellness.</i></p> <ul style="list-style-type: none"> ▪ Nutritional coaching, up to three (3) one-hour sessions. ▪ Fitness coaching, up to three (3) one-hour sessions. ▪ Nicotine cessation coaching, up to three (3) one-hour sessions. ▪ Stress reduction / resiliency coaching, up to three (3) one-hour sessions. 	<p><u>Included</u></p>
<p><u>Account Management Services:</u> <i>A dedicated contact person to assist with developing, implementing, and monitoring EAP program details and service utilization.</i></p> <ul style="list-style-type: none"> ▪ Onsite employee and supervisory staff orientations ▪ Quarterly newsletters and tip sheets for supervisors and employees on current /seasonal issues ▪ Promotional flyers representing program services ▪ Promotional wallet cards with service and EAP contact information ▪ Utilization Review and Trend Analysis ▪ Assistance with EAP Policy Development ▪ Discuss training needs through preliminary needs assessments 	<p><u>Included</u></p>
<p><u>Human Resource Consulting:</u> <i>A confidential telephonic consultation between management and a Human Resource Consultant that can address Organizational HR concerns or needs.</i></p> <ul style="list-style-type: none"> ▪ Phone consultation to develop HR Strategy for issues or concerns, such as, but not limited to: <ul style="list-style-type: none"> ○ Benefits, Insurance and Reward Strategies, ○ Change Management / Right-sizing, ○ Internship and Volunteer program development, ○ Leadership Identification and Assessment, ○ Process, Procedure and Compliance Issues, ○ Talent Management Strategies / Hiring & Retention. ▪ Common topic for consultation includes determining the need for hiring in-house HR versus outside resources; when and what level. 	<p><u>Included</u></p>

May 31, 2018 8:42:19 AM EDT

File Edit Commands Help

600-5099-419 30-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

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Procurement car

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2017

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Account information

Professional Services / Management Consulting

Fiscal year: 2018 Dr

Budget: 85,000.00

Committed: 72,100.00

Balance: 12,900.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Totals
Q 01 January	15,020.55	15,020.55
Q 02 February	5,853.00	20,873.55
Q 03 March	3,812.63	24,686.18
Q 04 April	15,115.18	39,801.36
Q 05 May	2,795.63	37,005.73
Q 06 June	.00	37,005.73

Payment information

Vendor	(* indicates pending)	Total
Q CENTER FOR FAMILIES & CHILDREN		5,344.50
Q WILLIS TOWERS WATSON		22,750.00
Q BASIC NEO		8,911.23

Encumbrances

PO #	Vendor	Balance
Q 088150	BASIC NEO	6,695.87
Q 088151	BASIC NEO	2,503.90
Q 088152	BASIC NEO	2,989.00
Q 088154	CENTER FOR FAMILIES &	6,655.50
Q 088159	WILLIS TOWERS WATSON	16,250.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	600	Hospitalization Fund	Original Budget	85,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	2,795.63
Activity basic	41	General Government	YTD expenditures	39,801.36
Sub activity	9	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	35,094.27
Object	02	Management Consulting	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-165

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – IBM Cloud Mobile Device Software/Management – Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with AT&T in an amount not to exceed \$11,000 to provide IBM MaaS360 Cloud software service contract to manage the over 200 work-issued mobile devices utilized by city employees, such as cell phones and tablets.

IBM MaaS360 Cloud software service will be purchased through General Services Administration (GSA) Contract #GS-35F-0298W as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 43-17 \$45,000
Contracting Balance:	\$45,000 / \$34,000
Funding:	General Fund
Account Distribution:	101-5050-412-42-23 \$30,000 101-5050-412-39-10 \$30,000
Account Balance:	\$45,000 / \$34,000
Object Code:	Computer Software
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Commodity Code:	207-000
Bid Reference:	GSA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager MC
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 5/30/2018
Re: IBM MaaS360 Cloud Mobile Device Management

This is a request to purchase software from IBM called MaaS360 Cloud which will help manage and secure the 200+ work-issued mobile devices used by city employees such as cell phones and tablets. The upfront cost of the software is \$5,000. The monthly cost is \$4.38/device/month. Pricing is better than \$6.14/device/month listed on GSA GS-35F-0298W Schedule 70.

I am requesting a not to exceed amount of \$11,000 for the remainder of 2018 inclusive of the upfront cost.

The funds needed to cover the \$5,000 upfront cost reside in account 101-5050-412.42-23. The funds needed to cover the monthly fees reside in account 101-5050-412.39-10.



May 30, 2018

SEI Billing Invoice: City of Lakewood

New BAN: **287283646803**

FAN: **03709267**

- IBM MaaS 360 One Time Upfront Charges: Separate Equipment Invoicing - \$5,000
- Each individual user will be billed on the designated account \$4.38 per Steve Crescimone

Kristi Meyers

Business Acquisition Team

Kristi.Meyes@att.com

215-206-5250

Offer Valid through 6/30/2018

May 31, 2018 2:02:21 PM EDT
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101-5050-412.42-23

- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
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Account information

Q Operating: Supplies / Computer Software
Fiscal year: 2018: Dr
Budget: 30,000.00
Committed: 7,873.40
Q Balance: 22,126.60

Project Data

Project Entry: Optional
Q 153032 GIS Routing Sof .00
Q 163012 Property/Eviden .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	69.99	69.99
Q 02 February	1,895.00	1,964.99
Q 03 March	.00	1,964.99
Q 04 April	5,908.41	7,873.40
Q 05 May	.00	7,873.40

Payment information

Vendor	(* indicates pending)	Total

Encumbrances

PO #	Vendor	Balance

Pre Encumbrances

Type	Req/PO	Project	Balance

Segment/Balance Details

Fund	101	General Fund	Original Budget	30,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	7,873.40
Sub activity	2	General Government	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	.00
Object	23	Computer Software	Unposted encumbrances	.00

May 31, 2018 2:01:55 PM EDT
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101-5050-412.39-10

- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
- Transactions
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 - Pending by year
 - Procurement car

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Account information

Q Contractual Services / Other
Fiscal year: 2018: Dr
Budget: 30,000.00
Committed: 7,487.66
Q Balance: 22,512.34

Project Data

Project Entry: Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total

Encumbrances

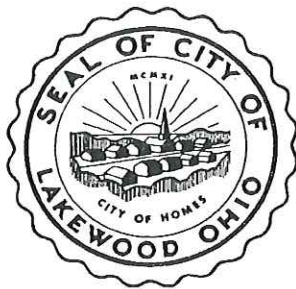
PO #	Vendor	Balance
Q 068594	CDN GOVERNMENT, INC.	7,487.66

Pre Encumbrances

Type	Req/PO	Project	Balance

Segment/Balance Details

Fund	101	General Fund	Original Budget	30,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	7,487.66
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-166

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

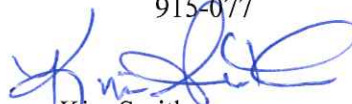
Subject: Award Contract – Cell Phone & Mobile Data Computer Equipment and Cellular Services – Fire & Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **AT&T** in an amount not to exceed \$100,000 to provide **monthly data service for cell phones (115 lines)** and **mobile data computers in vehicles (MDC) (59 lines)** for Lakewood Police and Fire on **AT&T FirstNet**.

Cell phone and MDC data service will be purchased through **NASPO ValuePoint Contract #1907, Amendment 1)** as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority	Ordinance 43-17 \$250,000
Contracting Balance	\$214,134 / \$114,134
Funding:	General Fund
Account Distribution:	101-2010-421-31-03 \$ 6,636
	101-2040-422-31-01 \$17,000
	101-2040-422-31-03 \$86,000
	101-5050-412-46-11 \$66,000
	\$100,672 / \$672
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Communications / Telephone
Commodity Code:	915-077


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager *mc*
CC: Tim Malley, Police Chief
Scott Gilman, Fire Chief
Date: 5/30/2018
Re: AT&T FirstNet Police and Fire MDC Data and Cellular Service

This is a request to purchase cell phone and mobile data computer (MDC) data service for Lakewood Police and Lakewood Fire on AT&T FirstNet. FirstNet is a dedicated network for first responders. Pricing is set forth per NASPO ValuePoint contract (Amendment 1 of contract #1907).

Cellular phone lines - \$39.99/month unlimited talk, text and data

106 lines for police

9 lines for fire

Mobile data computer (MDC) data service - \$34.99/month

46 lines for police vehicles and cameras

13 lines for fire vehicles

Adequate contracting authority for cellular service currently exists per Kim Smith.

The funds needed to cover this proposed 2018 expenditure in a not to exceed amount of \$75,000 for the aforementioned phone lines and data services for the police department reside in account 101-2010-421.31-03.

The funds needed to cover this proposed 2018 expenditure in a not to exceed amount of \$12,500 for the aforementioned phone lines and data services for the fire department reside in account 101-2040-422.31-01 and 101-2040-422.31-03.

The funds needed to cover upfront equipment charges, \$2,626.38 for police and \$2,069.91 for fire, reside in account 101-5050-412.46-11.

Pricing

The FirstNet solution includes the following components and pricing:



City of Lakewood Fire Dept

FIRSTNET Wireless Plan Monthly Recurring Services					
Unlimited Data with UnlimitedTalk/Text					
Plan Description	List Price	Discount %	Effective Price	Quantity	Total Monthly Charges
Smartphone Unlimited Talk, Text and Data	\$50.00		\$39.99	9	\$359.91
Car Connects	\$40.00		\$34.99	13	\$454.87
Total Monthly Plan Charge					\$814.78

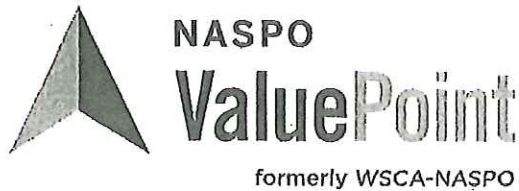
Devices			
Apple iPhone 7 Plus	\$169.99	9	\$1,529.91
Samsung Galaxy S7	\$0.99	0	\$0.00
Otterbox Defender iPhone 7 Plus	\$60.00	9	\$540.00
Otterbox Defender Cases Samsung	\$16.68	0	\$0.00
Total One-Time Charges			\$2,069.91
Credits			
One-time welcome credit		n/a	#VALUE!
Buyback credits	tbd	tbd	#VALUE!
Total One Time Charges			#VALUE!



City of Lakewood

FIRSTNET Wireless Plan Monthly Recurring Services					
Unlimited Data with UnlimitedTalk/Text					
Plan Description	List Price	Discount %	Effective Price	Quantity	Total Monthly Charges
Smartphone Unlimited Talk, Text and Data	\$50.00		\$39.99	106	\$4,238.94
Car Connects	\$40.00		\$34.99	46	\$1,609.54
Total Monthly Plan Charge					\$5,848.48

Devices			
Apple iPhone 7	\$0.99	73	\$72.27
Samsung Galaxy S7	\$0.99	33	\$32.67
Otterbox Defender iPhone	\$27.00	73	\$1,971.00
Otterbox Defender Cases Samsung	\$16.68	33	\$550.44
Total One-Time Charges			\$2,626.38
Credits			
One-time welcome credit	\$150.00	106	\$15,900.00
Buyback credits	tbd	tbd	#VALUE!
Total One Time Credits			\$15,900.00



NASPO ValuePoint Wireless Administration

DATE: June 23, 2017

ATTN: Ms. Teri Becker
NASPO ValuePoint Contract Administrator

RE: NASPO ValuePoint Master Service Agreement #1907 (the "Contract") with AT&T Mobility (Contractor")

Dear Ms. Becker:

Action Requested:

Contractor requests to add the product(s) and/or service(s) referenced in this document (collectively, the "Products") to the Contract.

Action Log: _____ Verify Log is attached

PRODUCTS:

AT&T First Net Solution

Exclusively for State and Local Government for Public Safety Entities and their Agency Paid Users Get talk, text and flexible pooled or unlimited data.

FirstNet Mobile-Pooled & FirstNet Mobile-Unlimited Data Plans for Primary Users include AT&T Dynamic Traffic Management— Public Safety, giving your Agency Paid Users priority access to the domestic AT&T 4G LTE network and prioritized treatment of your mission-critical data.

All FirstNet Mobile-Pooled & Mobile-Unlimited Plans Include:

- Unlimited Talk & Text on Smartphones & Feature Phones in the Domestic U.S.
- Unlimited Talk & Text to Canada & Mexico
- No roaming charges in Mexico
- Choice of Pooled or Unlimited Data to fit your agency's budget and needs
- Choice of devices purchased on a 2-year agreement or with no service commitment

APPROVAL:

Upon signature, NASPO ValuePoint approves the addition of the product(s) and/or service(s) referenced herein to the Contract.

Date

Page 1 of 5



State and Local Government Primary Users

Mobile-Pooled & Mobile-Unlimited Plans

Exclusively for State and Local Government for Public Safety Entities and their Agency Paid Users
Get talk, text and flexible pooled or unlimited data.

FirstNet Mobile-Pooled & FirstNet Mobile-Unlimited Plans for Primary Users include AT&T Dynamic Traffic Management—Public Safety, giving your Agency Paid Users priority access to the domestic AT&T 4G LTE network and prioritized treatment of your mission-critical data*

All FirstNet Mobile-Pooled & Mobile-Unlimited Plans Include:

- Unlimited Talk & Text on Smartphones & Feature Phones i in the U.S. and Its Territories¹
- Unlimited Talk & Text to Canada & Mexico²
- No roaming charges in U.S. Territories and Mexico^{1,3}
- Choice of Pooled or Unlimited Data to fit your agency's budget and needs
- Choice of devices purchased on a 2-year agreement or with no service commitment

¹Use in the U.S. Pacific Territories requires disabling of the International Roaming Blocking Feature and adding the U.S. Pacific Territories Feature.

²Pay-per-use rates apply to calls made to all other countries.

³Use in Mexico requires disabling of the International Roaming Blocking Feature.

FirstNet Mobile-Pooled Plans

Data added is cumulative to the total data available for the group		0GB	2GB	5GB	50GB	100GB	500GB	1000GB
Pooled Data for Smartphones per month	No service commitment ¹	\$19	\$28.50	\$41	\$227	\$412	\$1,917	\$3,682
	Purchase with 2-year service commitment	Add \$20 for each smartphone on a 2-year agreement						
Pooled Data for Feature phones ² per month	No service commitment ¹	\$19						
	Purchase with 2-year service commitment	Add \$12 for each feature phone on a 2-year agreement						
Pooled Data for Data-only devices ³ per month	No service commitment ¹	\$12	\$21.50	\$34	\$220	\$405	\$1,910	\$3,675
	Purchase with 2-year service commitment	Add \$10 for each eligible data-only device on a 2-year agreement						

Data Overview: Pay-per-use rate of \$0.00009536/KB applies.

¹Purchase at full price, purchased with qualified installment agreement, bring your own, or on month-to-month term. ²For basic and quick messaging phones only. ³Eligible data-only devices: Tablets, Connected Devices, laptops, LaptopConnect/sf/cards, netbooks, mobile hotspot devices, and select other data-only devices. Connected Devices: Cameras and select other data-only connected devices.

FirstNet Mobile-Unlimited Plans

Unlimited Enhanced for Smartphones	Unlimited Talk, Text, Data, Mobile Hotspot & Tethering	\$60/mo
Unlimited Standard for Smartphones	Unlimited Talk, Text & Data	\$50/mo
Unlimited for Data-only devices ¹	Unlimited Data, Mobile Hotspot & Tethering	\$40/mo

FirstNet Mobile – Unlimited Plans Include 2-year pricing on devices

¹Eligible data-only devices: Tablets, laptops, LaptopConnect/sf/cards, netbooks, mobile hotspot devices, and select other data-only devices.

FirstNet Mobile-Unlimited plans do not pool with FirstNet Mobile-Pooled plans.

* Requires a qualified FirstNet Mobile data plan and a 4G LTE-compatible device provisioned with an Approved Business Application. Limited to Approved Business Application data traffic originated on and traversing over the AT&T-owned domestic 4G LTE network. Priority access is not preemption. Usage on any FirstNet Mobile-Unlimited Plan may not exceed 10 GB a month for three consecutive months; AT&T reserves the right to require Customer to move to a FirstNet Mobile-Pooled Plan if usage exceeds this limitation.

May 31, 2018 2:13:50 PM EDT

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101-2040-422.31-03

Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account information
Q Communications / Cell Phone Service
Fiscal year: 2018 Dr
Budget: 6,636.00
Committed: 1,358.18
Balance: 5,277.82

Project Data
Project Entry: Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	326.74	326.74
Q 02 February	327.04	653.78
Q 03 March	84.34	738.12
Q 04 April	620.06	1,358.18
Q 05 May	.00	1,358.18

Payment information
Vendor (* indicates pending) Total

Encumbrances
PO # Vendor Balance

Pre Encumbrances
Type Req/PO Project Balance

Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
101	20	40	42	2	31	03	6,636.00	.00	.00	1,358.18	.00	.00	.00

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101-2040-422.31-01

Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account information
Q Communications / Telephone
Fiscal year: 2018 Dr
Budget: 17,000.00
Committed: 6,424.81
Balance: 10,575.19

Project Data
Project Entry: Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,413.69	2,413.69
Q 02 February	1,326.55	3,740.24
Q 03 March	1,340.63	5,080.87
Q 04 April	1,343.94	6,424.81
Q 05 May	.00	6,424.81

Payment information
Vendor (* indicates pending) Total

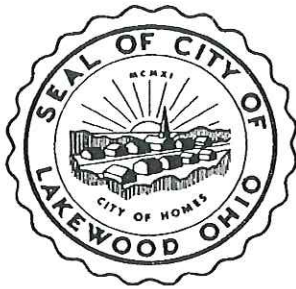
Encumbrances
PO # Vendor Balance

Pre Encumbrances
Type Req/PO Project Balance

Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
101	20	40	42	2	31	01	17,000.00	.00	.00	6,424.81	.00	.00	.00

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Account activi...
Pending trans...
Images
Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-167

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Preliminary Design of Summit Ave. Outfalls Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **KS Associates, Inc.** in the amount of \$14,320 to provide **Professional Preliminary Design of the Summit Ave. Outfalls Project.**

KS Associates, Inc. was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$5,774,419 / \$5,760,099
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-10 Project #189002 \$100,000
Account Balance	\$100,000 / \$85,680
Contract Awarded by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	Summit Ave. Outfalls
Commodity Code:	918-042
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: May 31, 2018
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer
RE: Summit Ave Outfalls
City of Lakewood Project No. 189002

MKP
/

Attached is a proposal from KS Associates to perform professional services required for the above referenced project. The design will be broken into two phases with this phase being the initial preliminary engineering which will identify alternatives/cost estimates for protecting the outfalls at Summit Ave (LEWS 1195, 1200, 1201, and 1202,).

I recommend that the Board of Control approve KS Associates to provide the services in the amount not to exceed \$14,320 such that preliminary engineering work can proceed.

Please contact me with any questions.

cc: Joe Beno, Director of Public Works



June 1, 2018

Civil Engineers + Surveyors

City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107
ATTN: Mark Papke, City Engineer

260 Burns Road, Suite 100
Elyria, Ohio 44035
P 440 365 4730
F 440 365 4790
ksassociates.com

**RE: Professional Services Proposal
Project #18054**

Dear Mark:

Please accept this proposal for professional engineering services that may be required to meet your objective.

Project Objective:

We understand that the City of Lakewood wishes to have KS prepare preliminary designs and preliminary opinions of probable construction costs for repair alternatives to stabilize or replace the existing exposed storm manhole along the shoreline of the property at the end of Summit Avenue in Lakewood, Ohio. In order to accomplish this objective, we recommend the following scope of services:

Preliminary Design of Two Alternative Bluff Stabilization Systems & Cost Estimates

KS will prepare preliminary designs for two alternative bluff stabilization systems. The design documents will include preliminary site plans, cross sections and preliminary cost opinions for each alternative. The preliminary design alternatives may include a combination of large precast concrete blocks with tie rods grouted into the shale bluff, steel sheet piling, armor stone, possible manhole replacement or elimination, or Redi-Rock retaining wall system from the lake bottom to the top of the bluff. Preliminary plans and sections will be prepared from aerial photographs and photographs taken from the lake and existing as-built drawings provided by the City of Lakewood.

KS will prepare and submit a report detailing the two preliminary design alternatives and cost opinions. KS will also attend two meetings with the City of Lakewood and CT Consultants to discuss possible Combined Sewer Overflow Controls to be added to the design and for review purposes during the preliminary design.

Timetable

KS will endeavor to complete the preliminary designs and report within 60 days after receipt of a signed contract.

Engineering Fee

Our fee for the cited scope of services would be as follows:

Preliminary Design Alternatives & Cost Estimates	=	\$14,320
Total Engineering Cost	=	\$14,320

City of Lakewood
June 1, 2018
Page 2 of 2

KS ASSOCIATES

We will bill monthly for services rendered. This proposal is predicated on the understanding that the terms and conditions of the Contract will be the same as negotiated for the Contract by and between the City of Lakewood, Ohio and KS Associates for the Erosion Protection of the Webb Road Outfalls dated February 23, 2015.

If you have any questions or comments, please call me at (440) 365-4730 ext. 395 or email to cencerm@ksassociates.com.

Sincerely,

KS ASSOCIATES, INC.



Mark Cencer, P.E.
Director, Coastal Engineering Group

Cc: Lynn S. Miggins, P.E., President, KS Associates, Inc.
Mark B. Skellenger, P.E., Vice President, KS Associates, Inc.
Project File / Billing File

R:\18000\18064\180601\jsm- City of Lakewood Summit Ave. Shoreline Stabilization - 18054.docx

Jun 1, 2018 11:27:42 AM EDT

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Project 189002-Summ

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transaction
☒ Pre-encumbrances
☒ Project detail balan

Project Information

Description: Summit Outfall Design
Status: Active
Estimate: 100,000.00
Type: EP Enterprise Fund
Sub type: SW Sewer Const/Repair
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	100,000.00
Budget:		100,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	100,000.00
Budget:		100,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

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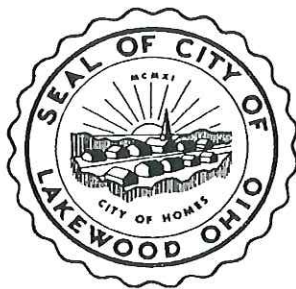
2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
510-3070-431.30-10	Professional Services / Other	100,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-168

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract - Re: Wagar Park Construction Design

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Brandstetter Carroll, Inc.** in an amount not to **exceed \$85,000** to perform **Site Design and Prepare Construction Documents for Wagar Park.**

Brandstetter Carroll, Inc. was chosen to perform the Professional Services based on an RFP issued for the services.

Contracting Authority:	Ordinance 54-17 \$750,000
Contracting Balance:	\$376,000 / \$291,000
Funding:	General Fund
Account Distribution:	101-3010-451-39-10 \$120,000
Account Balance:	\$101,972 / \$16,972
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services
Commodity Code:	906-072
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: May 29, 2018
TO: Kim Smith
FROM: Joe Beno
RE: Brandstetter Carroll – Wager Park Construction Design

I am recommending the award of a contract to Brandstetter Carroll in the amount of \$85,000 for site design and construction documents at Wager Park. This amount will take the work through the bidding phase of the project. At this time it is unknown when the construction portion of this project will happen. It could be as early as 2019 but a number of factors will affect this.

The cost for this design work is higher than previous park projects such as Kids Cove and Cove Park due to the complexity of the topography at Wager Park. This design work includes a larger surveying portion, up to 4 soil borings, and a storm water management plan. These were not included in the initial design costs at the other parks. Furthermore, due to the complexity of the Wager Park work the playground and shade structure will be included with this general contract. These items were performed separate by city personnel for the other projects.

This work is being paid for from the Engineering contractual services (\$20k) and from 2017 GOBANS for Parks Improvements (\$65k). A portion of this cost will not be paid until 2019 but I cannot accurately say what that amount will be at this time.



**BRANDSTETTER
CARROLL INC**
ARCHITECTS, ENGINEERS, PLANNERS

April 17, 2018 REVISED

2360 Chauvin Dr
LEXINGTON
KY 40517
859.268.1933
FX: 859.268.3341

Mr. Joe Beno, Public Works
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

308 East 8th St
CINCINNATI
OH 45202
513.651.4224
FX: 513.651.0147

RE: Wagar Park Design and Construction Documents
Fee Proposal for Professional Services

1220 West 6th St
Suite 300
CLEVELAND
OH 44113
216.241.4480
FX: 216.736.7155

Dear Mr. Beno:

Brandstetter Carroll Inc. (BCI) has enjoyed working with the City of Lakewood in the past, most recently on the Kid's Cove Playground at Lakewood Park. We appreciate the opportunity to provide this proposal for professional services for the design and construction documents for Wagar Park.

PO Box 940173
DALLAS
TX 75074
214.762.2535

BCI has in-house professionals for civil engineering including stormwater management, landscape architecture, and architecture. As the division principal in our Cleveland office, I will be your main contact and will manage the project, the design process, and all in-house professionals as well as sub-consultants. We propose to use Dempsey Surveying Company for the survey scope, and TEC, Inc. for the electrical scope. Both firms worked with us on the Lakewood Kid's Cove Playground project.

We will utilize the concept plan provided by the City (attached) as a basis for the design, and will expand on the ideas presented therein to create a detailed design. We will work with the City every step of the way. Once a Preliminary Design is approved by the City, we will prepare Construction Documents.

Project Understanding

The goal is to redevelop Wagar Park into a welcoming area for the surrounding community to gather and recreate. The concept plan includes open field areas, two small hard surface courts, a playground area with hard and soft surfaces, sidewalk access, a central shade structure, and landscaping. The site design needs to accommodate a grade change of several feet – perhaps with stepped seating areas. The new park area will extend over Rosewood Avenue, while maintaining access to the underground utilities. The overhead power lines will be moved from the west side of Rosewood Avenue to the east side. Interior site lighting will be provided along the sidewalk in the center of the park. Consideration should be given to widening Park Place for on-street parking along the park boundary.

The following is a detailed list of services that we propose. Fees will be hourly, not to exceed. We have attached our current hourly rates as well.

Topographic and Boundary Survey	\$5,500.00
Vacation Plat Survey (For Rosewood Ave.)	1,000.00

Preliminary Design	18,900.00
Grading	
Site Layout	
Materials	
Shade Structures	
Playground Recommendations	
Site Amenities	
Opinion of Probable Cost	
Construction Documents	50,000.00
Civil Drawings	
Stormwater Management Drawings and Calculations	
Utility Drawings	
Site Layout Drawings	
Landscape Plan	
Structure Drawings	
Technical Specifications	
Opinion of Probable Cost	
Bidding	5,400.00
Assist Owner in preparation of Bid Documents	
Facilitate Pre-Bid Meeting	
Issue Addenda	
Review bids received	
TOTAL	\$80,800.00

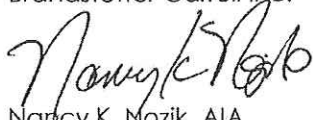
The determination of how many geotechnical borings are required will be made after the preliminary design is complete. An initial estimate for four borings is between \$3,800 - \$4,000, from Terracon.

Construction Administration services will be provided on an hourly basis. A separate agreement will be prepared for those services at the time of construction.

We understand the anticipated schedule is to have an accurate opinion of probable cost to present to Council in October 2018, with construction to occur in 2019.

If this proposal is acceptable to you, we will enter into the standard City of Lakewood contract for Engineering Services.

Sincerely,
Brandstetter Carroll Inc.



Nancy K. Mozik, AIA
Division Principal

HOURLY RATES

Principal	\$180.00
Senior Registered Architect	\$130.00
Senior Registered Landscape Architect	\$130.00
Senior Professional Engineer	\$130.00
Registered Architect	\$110.00
Professional Architect	\$110.00
Landscape Architect	\$110.00
City Planner	\$ 95.00
Engineer-in-training	\$ 75.00
Intern Architect	\$ 65.00
Intern Landscape Architect	\$ 65.00
Engineering Designer	\$ 65.00
Resident Inspector	\$ 60.00
Auto CAD/GIS Operator	\$ 65.00
Drafter	\$ 55.00
Clerical	\$ 50.00

May 31, 2018 10:04:21 AM EDT

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101-3010-451.39-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

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Account information

Contractual Services / Other

Fiscal year: 2018 Dr

Budget: 120,000.00

Committed: 33,570.19

Balance: 86,429.81

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Totals
Q 01 January	13,438.68	13,438.68
Q 02 February	751.67	14,190.35
Q 03 March	435.04	14,625.39
Q 04 April	2,833.41	17,458.80
Q 05 May	568.50	18,027.30
Q 06 June	.00	18,027.30

Payment information

Vendor	(* indicates pending)	Total
Q ACTION DOOR		2,399.44
Q CLEVELAND DOOR CONTROLS, INC		751.67
Q TREASURER, STATE OF OHIO		906.00

Encumbrances

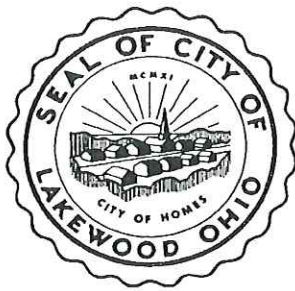
PO #	Vendor	Balance
Q 088092	ACTION DOOR	4,600.56
Q 088265	TREASURER, STATE OF O	1,094.00
Q 088269	CUI CHORES UNLIMITED	3,000.00
Q 088380	CLEVELAND DOOR CONTRO	248.33
Q 088496	FIRST CHOICE ROOFING	4,600.00
Q 088580	SERVICE MY LAWN SPRIN	2,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	120,000.00
Department	30	Public Works	Revised Budget	.00
Division	10	Parks	Current expenditures	568.50
Activity basic	45	Culture and Recreation	YTD expenditures	17,458.80
Sub activity	1	Culture and Recreation	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	15,542.89
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-169

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Service Contract – Re: Legal Services

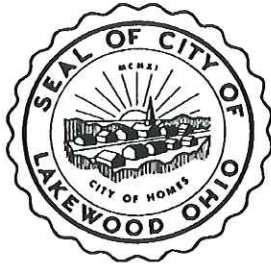
Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract with **Thompson Hine LLP** in the amount of **\$20,000** for professional legal services in fiscal year 2018 in regard to **Lakewood Development Matters**. Contract award to Thompson Hine LLP now totals **\$40,000** for fiscal year 2018.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$338,300 / \$318,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$125,000
Account Balance:	\$3,776 / (\$23,776)
Object Code:	Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO <u> X </u> / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. SWALLOW
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

JUNE 4, 2018

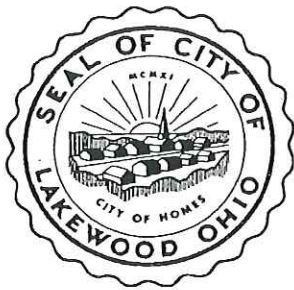
Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to enter into a contract with Thompson Hine LLP for professional legal services pertaining to the City of Lakewood Development matters for an additional amount of \$20,000.00 for the year 2018. Invoices for this matter should be from account number 260-7001-461-30-04.

Very truly yours,

Kevin M. Butler
Law Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-137

April 16, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Thompson Hine LLP in the amount of \$20,000 for professional legal services in fiscal year 2018 in regard to Lakewood Development Matters.

Contracting Authority: Ordinance 43-17 \$500,000
Contracting Balance: \$383,300 / \$363,300
Funding: Lakewood Hospital Special Revenue Fund
Account Distribution: 260-7001-461-30-04 \$125,000
Account Balance: \$48,776 / \$28,776
Object Code: Special Legal Services
Contract Approved by Law: Yes ☒ / No ☐ / PO ☐ / c/c ☐
Commodity Code: 961-050
Bid Reference: Professional Service

Previous Awards

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	4/16/18
Kevin M. Butler, Director of Law		_____	4/16/18
Jennifer Pae, Director of Finance		_____	4/16/18
Michael P. Summers, Mayor		_____	4-16-18

May 31, 2018 9:03:24 AM EDT

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260-7001-461.30-04

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

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Pending by year

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Professional Services / Special Legal Services

Fiscal year: 2018 Dr

Budget: 125,000.00

Committed: 121,368.00

Balance: 3,632.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	9,144.00	9,144.00
Q 02 February	26,489.00	35,633.00
Q 03 March	15,895.27	51,528.27
Q 04 April	13,510.00	65,038.27
Q 05 May	13,030.55	78,068.82

Payment information

Vendor (* indicates pending)	Total
Q THOMPSON HINE LLP	34,385.27
Q SUTTER O'CONNELL CO.	40,865.55
Q PROJECT MANAGEMENT CONSULTANTS	2,958.00

Encumbrances

PO #	Vendor	Balance
Q 088212	THOMPSON HINE LLP	7,131.00
Q 088213	SUTTER O'CONNELL CO.	22,936.45
Q 088307	PROJECT MANAGEMENT CO	2,987.00
Q 088469	THOMPSON HINE LLP	10,244.73

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	.00
Department	70	Planning and Development	Revised Budget	125,000.00
Division	01	Planning and Development	Current expenditures	13,030.55
Activity basic	46	Community Environment	YTD expenditures	65,038.27
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	43,299.18
Object	04	Special Legal Services	Unposted encumbrances	.00
			Pre-encumbrances	.00

ORDINANCE NO: 43-17

BY: Anderson, Bullock, Iittren, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances	12,500
3) Financial Audit	75,000
4) Hospitalization and Health Care Benefit Consulting Services	40,000

5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	50,000
13) Band Concerts	15,000
14) Municipal Engineering Consultant	80,000
15) Debt Insurance Costs	100,000
16) Integrated Wet Weather Plan Professional Services	750,000
17) Administrative Professional Services	300,000
18) Professional Services related to Lakewood Hospital	500,000
Sub-Total	\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (ed of Ed/Pools)	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services	250,000
5) Property & Liability Insurance Contracts	500,000
6) Workers' Comp Stop Loss Insurance	90,000
7) Life Insurance	20,000
8) Hospitalization and Health Care Benefit Services	8,500,000
9) Medical Claims Billing Service	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	10,000
14) Excavation Spoils Removal	100,000
15) Roll of Box for Street Sweeping	60,000
16) Solid Waste Disposal Site	900,000
17) Organic Waste Disposal	30,000
18) Waste Collections - Condominiums	105,000
19) Biosolids Disposal	105,000
20) Roll-Off Box for Construction Debris	65,000
21) Site to Receive & Process Yard Waste	45,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts	550,000
24) Communications Services	100,000
25) Water Meter Program Maintenance	25,000
26) Telephone Service	95,000

27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000
29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	250,000
33) Rental and Laundry of Uniforms	35,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	40,000
39) Transportation Services	65,000
Sub-Total	\$14,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	50,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appurtenances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	125,000
12) Tires and Road Service	85,000
13) Automotive Repairs, Parts and Supplies	600,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase of Uniforms and Gear - Public Works	20,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	50,000
20) Landscape Materials	30,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	40,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000

27) Ammunition	30,000
28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	75,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	200,000
36) Police Operating Equipment	150,000
37) Fire/FEMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	100,000
39) Fitness Equipment/Devices	30,000
Sub-Total	\$3,755,000

Total **\$20,315,000**

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President


Clerk

Approved: December 20, 2017

Mayor

READ & REFERRED TO THE FINANCE COMMITTEE 11/20/17.
SECOND READING 12/4/17.

ORDINANCE NO. 49-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Walley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Wastewater System and Treatment Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

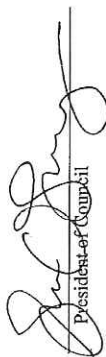
Wastewater System and Treatment Improvement Program \$11,500,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20, 2017

Mayor

ORDINANCE NO. 54-17:

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Parks & Pools Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Parks & Pools Improvement

\$750,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 14, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor